

CONFIDENTIAL**EAST CENTRAL RAILWAY****Office of the
General Manager (Vig.)
Hajipur-844101**

No. ECR/Vig/Lev. Tech/02

Dated: 12.10.2020

All DRMs, CWM/HRT, DDU & SPJ.**Sub:** Transparency Index for Divisions/Workshops.

Transparency in day to day working is the core principle of accountable governance. A Transparency Index has been formulated based on the guidelines issued from Railway Board time to time which includes ICT tools like Leveraging Technology encompassing activities placed at annexure 'B' and other important items like monitoring of closure of old contracts, Vigilance DAR Compliance, Rotational Transfer from sensitive posts, CPGRAM/RTI compliance and pending stock verification.

Divisions/Workshops will be evaluated on Transparency Index as above and it has been decided to introduce a "Transparency Shield" from this year in Railway Week awards

It is, therefore, requested to get the index filled up on half yearly basis from financial year 2020-21 onwards and apprise to SDGM. One ADRM may be nominated for monitoring this activity.

This has the approval of General Manager.

DA: Annexure 'A' & 'B' (Total two pages).**(Neeraj Agrawal)
Sr. Deputy General Manager**

Transparency index (100 Marks max)**A. Leveraging Technology compliance (40 Marks):**

Sl. No.	Item	Target	Max. Marks	Calculation of Marks
(i)	List of Item(attached) in terms of Annexure 'B' of RBV No. 25/2006	100% implementation & updation	40	50% for implementation & 50% for updation

B. Vigilance DAR Compliance (10 Marks):

Sl. No	Item	Target	Max. Marks	Calculation of Marks
(i)	Disposal of Minor DAR Case (Issue of NIP)	100% finalised within 30 days	5	Nil for less than 60% 2 for 60-80%, 4 for 80-90% 5 for more than 90 %
(ii)	Disposal of Major DAR Cases (Issue of NIP)	100% finalised within 06 month	5	Nil for less than 60% 2 for 60-80%, 4 for 80-90% 5 for more than 90 %

C. Closure of old Contract (10 Marks):

Sl. No	Item	Target	Max. Marks	Calculation of Marks
(i)	Closure of old contracts where DOC has expired	100%	10	Nil for less than 50%, 2 for 50-60 %, 4 for 60-70 %, 7 for 70-80 % & 10 for more than 80 %

D. Rotational Transfer from sensitive posts (10 Marks):

Sl. No	Item	Target	Max. Marks	Calculation of Marks
(i)	No. of Overstaying Gazatted staffs	NIL	5	5 Marks for Nil
(ii)	No. of Overstaying NG staffs on sensitive posts	NIL	5	0 for more than 100, 2 for 50-100, 3 for 20-50, 4 for less than 20 & 5 for NIL

E. Compliance of CPGRAM & RTI (10 Marks):

Sl. No	Item	Target	Max. Marks	Calculation of Marks
(i)	Compliance of CPGRAM	100% Compliance within stipulated time	5	Nil for less than 50%, 2 for 50-70 %, 4 for 70-90 % & 5 for more than 90 %
(ii)	Compliance of RTI	100% Compliance within stipulated time	5	Nil for less than 50%, 2 for 50-70 %, 4 for 70-90 % & 5 for more than 90 %

F. Pending Stock Verification as mandated vide para 3202 of Indian Rly. Stores Code Vol. II (10 Marks):

Sl. No	Item	Target	Max. Marks	Calculation of Marks
(i)	Stock Verification	100% Compliance within stipulated time	10	Nil for less than 50%, 4 for 50-70 %, 8 for 70-90 % & 10 for more than 90 %

G. Overall evaluation by SDGM (10 Marks):

Annexure 'B'**Items pertaining to Leveraging Technology (RBV No. 25/2006,13/2009 & 3/2014)**

Sl. No.	Item	Progress of Implementation	Updation Yes/NO
1	Registration of contractors/suppliers/vendors for expenditure contracts for which registered/approved list is maintained.		
2	Registration of contractors for earning contracts for which registered/approved list is maintained.		
3	Registration of firm's trade group-wise and category-wise in respect of procurement to be done by Stores Department.		
4	Registration of firms/hospitals for medical supplies/health care.		
5	Renewal of registration /re-registration in respect of items 1, 2, 3 & 4 above.		
6	Licenses of RTSAs & CBAs.		
7	Commercial Plots.		
8	Stacking permission		
9	Leasing of food plazas.		
10	'Pay and Use toilet' licenses.		
11	Parcel handling & transshipment of licences.		
12	Registration of indents and allotment of rakes.		
13	Tourists car, coach and train booking.		
14	Application forms for claims compensation		
15	Application forms for refund of freight & fare		
16	Waival of demurrage and wharfage.		
17	Appointments as consultant Doctors on contract & its renewal.		
18	Appointment against cultural quota, sports quota, handicap quota and scouts & guides quota. Vacancies/examination dates for these should also be on the websites.		
19	Cases requiring appointments on compassionate grounds.		
20	Status of all bill payments to contractors/suppliers etc.		
21	Recruitment by Railway Recruitment Board RPF/RPSF		
(i)	Employment notices indicating vacancies position, category, state		
(ii)	Clear position of receipt to applications with necessary.		
(iii)	Details of rejection of applications.		
(iv)	Details of issue of call letters.		
(v)	Date, time and venues of examinations.		
(vi)	Publication of results and panels		
(vii)	Information regarding withholding of result or cancellation.		
22	Issue of NOC regarding construction of private structure		
(i)	over the private land, adjacent to Railway boundary within 30 meters from Railway boundary		
(ii)	Crossing of overhead ET lines		
(iii)	Laying of telephone cables, electrical cables		
(iv)	Laying of water/drainage pipeline crossing Railway track, through culverts and bridges		
23	Posting details on website regarding tenders/contracts awarded as per RBV No 13/2009		