

EAST CENTRAL RAILWAY

Office of the  
General Manager (Vig.)  
Hajipur

No. ECR/Vig./Misc/11

Dtd. 6th October, 2020

**PCE, PCME, PCSTE, PCEE,  
CAO/Con/N & S,  
All DRMs/ECR,  
CWM/Harnaut and PD/DDU.**

Sub: **Mechanism to monitor closure of old & pending contracts.**  
Ref: GM/ECR's VC held on 06.10.2020

In the above reference, the details of all pending contracts whose DOC has expired and have not been finalised till date must be submitted to undersigned by every Friday (17:00 Hrs) for putting up the position to GM/ECR. The details must be submitted in following format:

S. No.	Details of old Contract Agreements as on .....2020	Total No.
1	Contract Agreements whose DOC has expired and has not been extended i.e. CA is not live	
2	No. of Contract Agreements finalised in current week, ending on .....2020	
3	Total Balance Contract Agreements due for finalisation	

Please treat it as important.

**(Neeraj Agrawal)**  
**SDGM/ECR**