

EAST CENTRAL RAILWAY

Office of the
General Manager (P)
Hajipur

NOTIFICATION

No. ECR/HRD/GAZ/254/ACM/Gr.'B')/30%/2019

Dated: 21.10.2019

Secy./Estt./Rly. Bd./New Delhi
Secy. to GM- for kind information of GM,
PS-I to AGM – for kind information of AGM
General Manager (P) CORE/Allahabad,
CAO/Con/South/MHX & CAO/Con./North/MHX
CBI, ACB, Dr.S.K.Singh Path Bailey Road, Patna- 800 022
PCOM/ECR/HJP, PCCM/ECR/HJP, CSO/ECR/HJP, SDGM/ECR/HJP
DRMs/ECR-DNR, MGS, DHN, SEE & SPJ
Dy.CPO/HRD/ECR/HJP, Dy.GM(Law)/MHX/Patna
Sr. DOMs/DOMs/ECR-DNR, MGS, DHN, SEE & SPJ
Sr. DCMs/DCMs/ECR-DNR, MGS, DHN, SEE & SPJ
Sr.DPOs/ECR/ DNR, MGS, DHN, SEE & SPJ.
CWM/PD/ECR/MGS, WS/SPJ & CRW/HRT
Additional Registrar, RCT/Patna,
Principal/ZRTI/E.C.Rly/Bhuli & MFP
CAM/DHN, CPM/RE/HJP
SPO/Con(IC)/MHX/Patna
APO(MPP)/ECR/HJP- for uploading on Website.
All Extra Divisional Units.
General Secretary/ECR KU

Sub:- Limited Departmental Competitive Examination (LDCE) for the post of AOM (Group-
'B') in Pay Band Rs. 9300-34800/- (PB-2) Grade Pay Rs.4800/- (6th CPC)/in level-8 as per
7th CPC against 30% quota.

With the approval of General Manager, It has been decided to hold a LDCE for forming a panel
against 03 vacancies (UR- 01, SC- 01 & ST- 01) for the post of AOM (Group-'B', 30% quota) for E.C.
Railway. The details are given below:-

(1) TENTATIVE PROGRAMME OF PRE-QYALIFYING, MAIN EXAMINATION & VIVA-VOCE

(A) Date of Pre-qualifying examination (100 Marks/Objective type MCQ):- Will be notified in
due course.

(B) Date of Main examination (100 Marks/Descriptive type):- Will be notified in due course.

(C) Venue :- }
(D) Duration :- } Will be notified in due course.
(E) Viva-voce :- }

Contd.... P/2

42121
21/10/19

(2) ELIGIBILITY (As on 01/11/2018):

- (a) All non-ministerial Group 'C' staff of Operating Department in Pay Band Rs.9300-34800/- (PB-2) with Grade pay Rs. 4200/- & above and all running staff of Operating Department in Pay Band Rs. 5200-20200/- (PB-1) with Grade pay Rs. 2800/- (equivalent to the stationary post in Pay Band Rs. 9300-34800/- (PB-2) with Grade pay Rs. 4200/- & above as per RBE No. 92/2015) including those working in other Railways/Units/Construction or Project Organization on deputation having lien and seniority on East Central Railway, who have completed minimum 5 years non-fortuitous service in the above grade/grades as on 01.11.2018 are eligible to apply for the above mentioned LDCE for selection to the post of AOM (Group-'B').
- (b) However, those Gr. 'C' employees who have been provided grade pay 4200/- in PB-2 as per 6th CPC (Rs. 9300-34800) under ACP/MACP are not eligible to volunteer for the above written examination.

The cut-off date of eligibility for candidates for 30% LDCE is 01.11.2018, which is same as the earlier part selection of 70% quota

- (c) As per Railway Board's letter No. E(GP)2005/2/74 dated 13.03.2008 (RBE 40/2008), in case of persons transferred on own request to a new unit in the same category of posts, and assigned bottom seniority therein, the service rendered such employees in the previous unit may be reckoned for determining their eligibility wherever a minimum length of service is prescribed as a condition for promotion in the new unit, subject to the condition that the length of service which is so allowed to be counted does not exceed the length of service of their immediate senior in the new unit.
- (d) Candidate who has come on own request transfer/mutual transfer from other Railway and joined to this Railway after cut-off date i.e 01.11.2018 will not be eligible to appear in the selection.
- (3) Eligible staff who desire to volunteer for the above LDCE may submit their application through proper channel to their respective Personnel Branch Office where they hold lien.
- (4) All the volunteers who fulfill the above-mentioned conditions of eligibility will get the chance to compete in the said LDCE, without any restrictions to the number of eligible candidates to be allowed for appearing in the examination.
- (5) The above selection will be based on the candidate's performance in Written Examination, Viva-voce test and Records of Service. Only the candidates, who qualify in the written examination, and found medically fit for **SAFETY CATEGORY** of AOM (Gr.'B') as prescribed in Indian Railway Medical Manual will only be called for Viva-voce test. The placement of the candidates in the panel will be as per their merit based on their performance in Written Exam./Viva-voce Test/Record of Service as per extant instruction of Railway Board.
- (6) **Syllabus:**

In terms of RBE No. 53/2019, dt. 19.03.19, the Written Examination will be held in two stages viz. Pre-qualifying Examination and Main Examination as elaborated below:-

6.1- Pre-qualifying Examination:

- (a) There shall be a Pre-qualifying single paper examination of 100 marks which shall have 100% Objective type Multiple Choice Question only.

4/3/21
21/10/19

(b) The distribution of marks will be as under:

Technical Subject	40 marks
General Knowledge including Optional Questions on Official Language Policy	30 marks
Establishment & Financial Rules	30 marks

Note: There shall be negative marking for incorrect answers. One-third of the marks allotted for each question will be deducted for every wrong answer. No corrections of any type (viz. cutting, overwriting, scoring off a ticked answer & ticking another answer, erasing, modifying the answer in any way) will be permitted. Zero marks will be awarded in such cases of corrections.

6.2- Qualifying Marks:

The candidates scoring 75% marks and above in the Pre-qualifying Examination shall be eligible for appearing in the Main Examination and for this, number of candidates should be restricted to 5 times the number of respective vacancies in order of merit.

6.3- Main examination:

The Pre-qualifying Examination will be followed by one descriptive type paper on professional subject comprising of **100 marks** and the qualifying marks in the written examination will be **60% and above**.

(7) Total marks and qualifying marks under the heading "Viva-Voce and Record of service" are as under:-

<u>Head</u>	<u>Maximum Marks</u>	<u>Qualifying Marks</u>
Record of Service -	25	30, in which 15 marks for Record of service will be essential.
Viva-voce test -	25	

(8) The question paper will be bi-lingual, i.e both in Hindi and English. It will be candidate's choice to write in any one of these languages. The candidate should clearly indicate his/her choice of language in the space of the application format.

(9) The syllabus for selection to the post of AOM (Gr-B) against 30% quota will follow.

(10) (a) The Controlling Officers should give the wide publicity of this notification amongst the eligible staff under their control and ensure submission of applications by the candidates in the prescribed Proforma (Specimen Copy enclosed as Annexure-"A").

(b) The last date for submission of the application by candidates is 22.11.2019.

(c) The Controlling officers are also advised that applications submitted by the candidates (in prescribed proforma) must be forwarded to concerned Personnel Branch/ Unit office within stipulated time.

(d) The applications should be scrutinized properly in Personnel Branch with the Service Record to avoid any factual errors and further complications. The applications should also be signed by the Controlling Officer with official seal and should have the counter signature of the concerned 'Personnel' Branch Officer.

42121
2/10/19

- (e) All the scrutinized applications should be sent in a bunch through special messenger to Dy.CPO/Gaz./ECR/HJP on or before 29.11.2019 positively. Applications forwarded after the target date will not be entertained under any circumstances.

It may also be noted that application other than in prescribed proforma, having incomplete information or without signed by controlling officer and countersigned signed by Personnel branch officer will not be entertained.

- (11) In case the service particulars furnished by the volunteers and certified to be in order by the concerned authority are found incorrect/false subsequently, the candidature of the volunteer will be liable to be cancelled at any stage and suitable departmental action will be initiated against him/her.

(12) TRAINING OF SC/ST CANDIDATES:-

It may be noted that before conducting the written examination, mandatory Pre-Selection coaching of 3-4 weeks (15-20 working days & should not be less than 60 hours) for eligible SC/ST candidates will be arranged by the department concerned in terms of Railway Board's letter No. E(GP)2010/8/39 dated 28.08.2019. PCOM/ECR/HJP is requested to nominate a JAG or above officer of Operating Department as an in-charge of Pre-Selection coaching for the SC/ST candidates. The in-charge of Pre-Selection coaching will intimate the date and venue of the Pre-Selection coaching to the eligible SC/ST candidates in due course.

If any SC/ST candidate refuse to undergo Pre-Selection coaching, a written undertaking should be obtained from him/her and the same may be sent to Dy.CPO(Gaz.)/ECR/HJP as well as PCOM/ECR/HJP. The Controlling Officers will ensure that the SC/ST candidates under their control should be spared well in time without fail to participate in such coaching.

The SC/ST candidates may also be advised to insist their controlling officers, in their own interest to spare them for the said coaching.

(13.1) Duty of the in-charge of Pre-Selection Coaching (Nominated by PCOM):-

- (i) To inform in writing through special messenger to the concerned SC/ST employee with details of date, time & venue of coaching.
- (ii) To obtain in writing unwillingness for coaching, if any, from the concerned SC/ST employees.
- (iii) To arrange sparing of the candidates and liaison with respective Controlling Officers/Supervisors.
- (iv) To chalk out coaching schedule and adhere to it.
- (v) To ensure maintenance of daily attendance of SC/ST candidates on the attendance sheet, who attend the coaching.
- (vi) After completion of such coaching, the in-charge of the Pre-Selection coaching will give a written report along with all supporting documents/papers including attendance sheet of SC/ST participants to Dy.CPO(Gaz) /ECR/HJP immediately after completion of Pre-Selection coaching for records and further action. On receipt of compliance report of Pre-Selection coaching, written examination will be conducted.

42125
21/10/19

(13.2) Duty of Controlling Officer:-

To spare the candidates under their control well in time without fail with direction to participate in the coaching.

(13.3) Duty of concerned SC/ST applicant:-

- (i) To manage their sparing from duty by insisting their Controlling Officers in their own interest.
 - (ii) If any problem occurs in sparing, the candidate should report in writing to concerned in-charge of Pre-Selection coaching on the same date. No representation will be entertained in case of failure to report to the concerned in-charge of Pre-Selection coaching and it will be deemed for refusal for such coaching.
 - (iii) Failure of concerned SC/ST employees to avail Pre-Selection coaching on any account including leave etc. will be considered on their part and will not entitle them to additional coaching classes.
 - (iv) No appeal will be entertained by GM(P)/ECR/HJP after completion of Pre-Selection coaching.
- (14) The eligible staff should also be advised that no absentee written examination would be held for the absentees under any circumstances. As per rule, there is no provision of absentee exam in LDCE.
- (15) The Controlling/Authorized Officer should ensure the issue of individual sparing letter/identity slip duly attesting specimen signature of the candidate on the sparing letter/identity slip. The candidates without proper sparing letter/identity slip will not be allowed to appear in the examination.
- (16) The concerned Personnel Branch Officer & Controlling Officers should ensure the submission of service records and ACRs/APARs last 05 years and DAR/SPE/Vigilance clearance in respect of staff declared qualified for the viva-voce in due course immediately after publication of the result of main examination through special messenger to Dy.CPO/Gaz/ECR/HJP.
- (17) The above selection will be held as per procedure laid down in Master Circular No. 68, governing promotion from Gr. 'C' to Gr. 'B' issued by Railway Board and the instructions issued time to time. The said Master Circular is available on website www.indianrailways.gov.in....>ministry of railway...>railway board>Railway Board Directorates... >Establishment...>E(GP)circular Master Circular. The department/ division/unit should ensure the compliance of instructions of item 15 of Master Circular- 68.

This notification may be downloaded from this railway's website www.ecr.indianrailways.gov.in→Hajipur HQ→ Personnel → recruitment /selection notification.

Please acknowledge receipt.

DA:- Annexure A.

42121
21/10/19
(Prakash Kumar Singh)

APO/Gaz

For General Manager(P)/HJP

Annexure 'A'

PROFORMA OF APPLICATION AGAINST NOTIFICATION NO. ECR/HRD/GAZ/254/AOM/Gr.'B'/30%/2019 Dated: 21.10.2019. FOR THE POST OF AOM (Gr.'B') 30% QUOTA.

1. Name in Full (Block Letters) :-
2. Designation and station :-
3. Working under :-
4. Divn/Unit where lien held :-
5. PF No./NPS No. :-
6. Educational Qualification :-
7. Date of Birth :-
8. Date of appointment to Railway service :-
9. Whether the candidate belongs to SC/ST Community (if yes, a copy of caste/Tribe Certificate duly attested by a Gazetted Officer should be enclosed with application.) :-

10. Date of appointment/promotion to the following grade on regular basis (6th PC):-

	Day	Month	Year
(a) In PB-I GP- 2800(for running staff only)			
(b) In PB-II GP-4200			
(c) In PB-II GP-4600			

11. Length of non-fortuitous service (Regular Promotion) to the following grade as on 01.11.2018.

	As on	Year(s)	Month(s)	Day(s)
(a) In PB-I GP- 2800(for running staff only)	01.11.2018			
(b) In PB-II GP-4200				
(c) In PB-II GP-4600				

12. Present pay & scale & Date of promotion to present scale. :-

13. Choice of language to answer the questions :-
(English/Hindi). The candidate should indicate his/her choice, either any one of the above two language.

14. DECLARATION OF THE CANDIDATE:-

I do hereby declare that the above particulars furnished by me are true to the best of my knowledge and belief. I further undertake that in the event of any entry above is found incorrect or not in order, my candidature shall liable to be cancelled at any stage during pendency of the above selection.

SIGNATURE OF THE CANDIDATE(HINDI)

SIGNATURE OF THE CANDIDATE (ENGLISH)

(A) **Forwarding of application (filled-up) furnished by the candidate to the Personnel Branch Officer by his/her controlling officer:-**

The application is prescribed proforma duly filled-up by the candidate, Shri/Smt. _____ Designation _____ received within the target date is hereby forwarded to his/her Personnel Branch Officer for verification with the service record available and for onward transmission to the General Manager (P)/ECR/HJP.

SIGNATURE OF CONTROLLING OFFICER

(With office seal & date)

(B) Certificate to be furnished by the Personnel Branch Officer:-

If the volunteer comes under the circumstances mentioned in Para 2 (c) of the notification the service rendered by immediate senior employee as on 01.11.2018 should be indicated invariably in the following format.

Sl. No.	Name(S/Shri) of immediate senior	Designation	Pay Band & GP	Year	Month	Day
			In PB-I GP 2800 (for running staff only)			
			In PB-II GP 4200			
			In PB-II GP 4600			

It is certify that the Service Particulars/Bio-Data furnished by Shri/Smt. _____, Designation _____ in the prescribed proforma (Bio-data) have been verified with his/her service record and found correct. The above mentioned candidate is eligible to appear in the said selection as per Notification and his/her applications are hereby forwarded to GM (P)/Hajipur for further necessary action.

**SIGNATURE OF THE CADRE ('P' BRANCH)
OFFICER (With office seal & date)**

Note:- The application with any column unfilled will be summarily rejected

4/3/21
21/10/19