

No. ECR/HRD/Engg/Trackmaintainer/P.Way/10%

Dated :22.08.2019

Principal Chief Engineer/ECR/HJP
CPO/Law & Con/MHX
DRM(P)/DHN, DNR, MGS, SEE & SPJ
Sr. DEN/C/DHN, DNR, MGS, SEE & SPJ

Sub : Induction of Track Maintainer-IV of Civil Engineering Deptt on E. C. Railway into Mechanical, Electrical, S&T and Traffic(Optg) Department on respective divisions against 10% Lateral Induction quota.

Ref : 1) Railway Board's letter No. E(NG)II/2018/RR-1/13 Dated : 20.09.18
(RBE No. 146/2018) & 13.05.19
2) Para 179(XV) of IREM Vol. I
3) RBE No. 121/2013 dated 14.11.13

In terms of Railway Board's letters dated 13.05.19 cited under reference (1) above, in the ongoing recruitment process of Level-1 Pay Matrix posts (i.e posts in GP Rs. 1800/-) against the CEN No. 02/2018, 10% of the proposed intake in Mechanical, Electrical, Traffic(Optg) and S&T departments have been clubbed to recruit Track Maintainers in Civil Engineering department for transferring equal number of Track Maintainer-IV to these departments against 10% Lateral Induction quota.

Accordingly, based on the indents placed by respective divisions which were notified in the CEN No. 02/2018, it proposed to fill up a total of 230(UR-116, SC-35, ST-17, OBC-62) vacancies in Helper(Now designated as Assistant) category in Level-1 Pay Matrix in Mechanical, Electrical, Traffic(Optg) and S&T departments on E. C. Railway against 10% Lateral Induction quota by calling volunteers from the regular Track Maintainers-IV of Civil Engineering departments working on both Open Line & Construction Organization.

The division-wise, Category-wise and community-wise break-up of the 230 vacancies proposed to be filled up against 10% Lateral Induction quota are as under:-

S/N	Division	Deptt	Category of Post	Number of vacancies proposed to be filled against 10% Lateral induction quota				
				UR	SC	ST	OBC	Total
1	DHN	Mechanical	Helper/Mech/C&W	0	0	0	0	0
			Helper/Dsl/Mech	0	0	0	0	0
		Electrical	Helper/General	5	1	1	3	10
			Helper/TRD	4	1	0	2	7
			Helper/TRS	0	0	0	0	0
		S&T	Helper/S&T	30	9	5	16	60
		Traffic (Optg)	Asstt Pointsman	0	0	0	0	0
2	DNR	Mechanical	Helper/Mech/C&W	5	1	1	2	9
			Helper/Dsl/Mech	0	0	0	0	0
		Electrical	Helper/General	1	0	0	0	1
			Helper/TRD	10	3	2	6	21
			Helper/TRS	0	0	0	0	0
		S&T	Helper/S&T	8	2	2	4	16
		Traffic (Optg)	Asstt Pointsman	0	0	0	0	0
3	MGS	Mechanical	Helper/Mech/C&W	0	0	0	0	0
			Helper/Dsl/Mech	0	0	0	0	0
		Electrical	Helper/General	1	0	0	0	1
			Helper/TRD	3	1	0	2	6
			Helper/TRS	0	0	0	0	0
		S&T	Helper/S&T	5	2	1	3	11
		Traffic (Optg)	Asstt Pointsman	0	0	0	0	0
4	SEE	Mechanical	Helper/Mech/C&W	12	4	2	7	25
			Helper/Dsl/Mech	4	2	0	2	8
		Electrical	Helper/General	0	0	0	0	0
			Helper/TRD	5	2	0	2	9
			Helper/TRS	0	0	0	0	0
		S&T	Helper/S&T	0	0	0	0	0
		Traffic (Optg)	Asstt Pointsman	6	2	0	3	11

5	SPJ	Mechanical	Helper/Mech/C&W	13	4	3	7	27
			Helper/Dsl/Mech	3	1	0	2	6
		Electrical	Helper/General	0	0	0	0	0
			Helper/TRD	1	0	0	1	2
			Helper/TRS	0	0	0	0	0
		S&T	Helper/S&T	0	0	0	0	0
		Traffic (Optg)	Asstt Pointsman	0	0	0	0	0

Applications in the prescribed proforma enclosed as Annexure-A are invited from the eligible regular employees working in Track Maintainer-IV category in Level-1 Pay Matrix in Civil Engineering departments for transfer/induction to above mentioned categories of posts on respective divisions, who fulfil the following eligibility criteria and terms & conditions.

- i) The employee should be working as Track Maintainer-IV in Level-1 Pay Matrix and should have the aptitude to work in the post for which he has volunteered for induction.
 - ii) The employee should be suitable in all respects for such transfer/induction to the post for which he has volunteered including possessing physical standards prescribed for recruitment to the said post. They should be medically found fit in the medical classification prescribed for the post.
 - iii) The employee should not be below the age of 38 years as on date of notification. (as per RBE No. 121/2013)
 - iv) The employee must have a minimum educational qualification of 10th/Matriculation/ITI or its equivalent.
 - v) The employee should be free from DAR/SPE/Vig cases.
 - vi) The employee should accept that half of the length of continuous service, which qualifies for determining his seniority in Track Maintainer category, will only be counted for the purpose of seniority on his transfer/induction to the post for which he volunteered against 10% Lateral Induction quota.(as per Para 179(XV) of IREM Vol. I)
 - vii) The employee should be willing to work at any station on respective division in the event of his induction to the post for which he volunteered.
 - viii) Induction of the shortlisted employees to the posts for which they have volunteered will be subject to their qualifying in the initial training course, wherever prescribed.
 - ix) The employees working in Track Maintainer-IV category on a particular division should submit their applications for the posts/vacancies notified in that division only. The applications submitted by the employees volunteering for the posts notified in the divisions other than in which they are presently working will not be considered under any circumstances and will be summarily rejected.
 - x) Track maintainers-IV in Level-1 Pay Matrix working in Construction Organization should submit their applications only for the posts/vacancies notified in the division in which their lien is being maintained.
 - xi) Employees should submit separate applications for each category of post notified on respective division.
- It may please be noted and notified to the staff that, mere submission of the application by the employee will not give him any right for transfer/induction to the post for which he volunteered against 10% Lateral Induction quota. Sorting of applications, screening and all other modalities will be done by concerned Divisions themselves.

- All the eligible employees who submit their applications (in the prescribed proforma and complete in all respects) for the posts notified above (pertaining to respective division only) will be screened by a Committee of Jr. Scale Officers (one officer from Personnel Deptt, one officer belonging to reserved community and one officer from Deptt concerned.) constituted by concerned DRM for the purpose at Divisional level separately for each category of post and will be **shortlisted on the basis of seniority**, based on the length of service. Induction of the shortlisted employees to the posts for which they have volunteered will be however subject to their suitability in all respects for such transfer/induction to the post for which they have volunteered including possessing physical standards prescribed for recruitment to the said post and also subject to their qualifying in the initial training course, wherever prescribed.
- The eligible employees in Track Maintainer Gr. IV category in Level-1 Pay Matrix fulfilling the eligibility conditions mentioned above may submit their applications (only for the posts notified for the division in which they are working/in which their lien is maintained, in case of Construction staff) in prescribed proforma, complete in all respects, to their immediate supervisor on or before 20.09.19. The AEN concerned should forward the applications received from all the eligible employees in one bunch, separately for each category of post to Sr. DPOs/SPOs/WPOs of respective division on or before 27.09.19 through ADENs concerned, duly certifying the service particulars and DAR/SPE/Vig clearance of the employees concerned.

Applications received in respective Sr.DPO's office after the due date advised above will not be entertained under any circumstances irrespective of the date of submission of the application by the employee. It is the responsibility of the supervisors concerned to forward all the applications submitted by the eligible employees under their control in one bunch (separately for each category of post) in time, so as to reach in Sr. DPO's office on or before 27.09.19. The following calendar should be strictly followed.

S/N	Action Taken	Target
1	Last Date of submission of application of Employees to their Supervisor(s)	20.09.19
2	Application received in AEN's/DEN's office from employees is to be sent to Personnel Deptt of Concerned Division in separate bunch as submitted by employees.	27.09.19
3	Sorting of application as per norms mentioned in notification dated 22.08.19	11.10.19
4	Screening by Committee Member	25.10.19
5	Publication of Result	31.10.19

It is requested to give wide publicity to this notification among the staff(s) working in Track Maintainer-IV category on respective divisions on Open Line and also in Construction Organization.

This issues with the approval of PCPO/ECR.

Encls : As above.

Saurabh
22.8.19

(Saurabh Sawarn)
Sr. Personnel Officer/ESM
For General Manager(P)

Copy to

- Secy to GM – for kind information to GM
- PS-I to AGM – for kind information to AGM
- PS-I to PCPO – for kind information to PCPO
- PS to CPO/A – for kind information to CPO/A
- PS to CPO/IR – for kind information to CPO/IR
- PCOM/HJP, PCME,HJP, PCEE/HJP, PCSTE/HJP, CTE/HJP – for kind information please
- CAO/C/N/MHX, CAO/C/S/MHX – for kind information please.
- All DRMs/ECR
- Chairman/RRC/Patna – for information please.
- CWM/PD/MGS
- GS/ECR KU
- All Concerned.

For General Manager(P)

Annexure-A

Application for transfer/induction to the post of.....in Level-1 Pay Matrix.....indepartment on.....division against 10% Lateral Induction Quota in response to the notification issued under GM(P)/HJP's letter No. No. ECR/HRD/Engg/Trackmaintainer/P.Way/10% Dated :22.08.19

1	Name	
2	Father's/Husband's name	
3	Date of Birth	
4	Date of regular Appointment	
5	Date of granting Temporary Status (in case of employees engaged as CL/Substitute	
6	Present Designation	Track Maintainer-IV
7	Present Pay Matrix Level (In case the employee is in higher level Pay Matrix than Level-1 due to MACPS, the details to be furnished.	
8	Present Unit of working:- Unit in which lien is maintained (in case of Construction employees)	
9	Date of entry into present grade	
10	PF Account No.	
11	Educational Qualification (Attested copies of the certificates to be enclosed)	
12	Medical Classification in which found fit (Certificate No. and Date)	
13	Community	
14	Whether any DAR/SPE/Vig case is pending	

I herewith express my willingness for transfer/induction to the post ofin Level-1 Pay Matrix in.....department subject to all the terms and conditions stipulated in the notification issued in this connection under GM(P)/HJP's letter No. No. ECR/HRD/Engg/Trackmaintainer/P.Way/10% Dated 22.08.19

Signature of Employee

Station:
Date

Forwarded to Sr.DPO/ through ADEN/ for further action

Signature of the Supervisory Official
With Designation Stamp

It is certified that the above service particulars of the employee have been verified with the Service Record and found correct. Hence, forwarded to Sr. DPO/ for further action.

Signature of ADEN
With designation stamp.