

All Concerned
Dhanbad Division

Sub:- Formation of Panel of Office Clerk Gr-II in scale Rs. 5200-20200/- + GP Rs. 1900/- (L-2 as per 7th CPC) from class IV in scale Rs. 5200-20200/- + GP Rs. 1800/- (L-1 As per 7th CPC) against 33 1/3% PR Quota - 65 Post (UR- 34, SC-26, ST- 05)

It has been decided by the competent authority to form a panel of 65 Post (UR- 34, SC-26, ST- 05) against 33 1/3% departmental promotional quota of CG-II in scale Rs. 5200-20200/- + GP Rs. 1900/- (L-2 as per 7th CPC) from amongst class IV in scale Rs. 5200-20200/- + GP Rs. 1800/- (L-1 As per 7th CPC). Accordingly applications from eligible Group "D" staff are invited.

Eligibility criteria for 33 1/3% departmental quota.

Staff of those category of Gr-"D" are eligible who have no regular avenue of promotion and have rendered more than three years continuous service (Excluding Service of Casual/Substitute) as on 08.10.18 however this does not apply to SC & ST candidates. The services of Temporary Status (TS) will also be counted for reckoning continuous service if it is followed by regular absorption in an eligible Gr "D" post without interruption (RBE 20/2003). As per RBE No. 157/15 the staff appointed on or after 17.12.14 must have passed 12th (+2 stage) or its equivalent examination with not less than 50% marks in the aggregate and also SC/ST/Ex-Servicemen too. The staff having matriculation qualification appointed prior to 17.12.14 may also be considered to be eligible for selection.

The following staff are eligible for the above selection against 33 1/3% in terms of GM(P)/HJP's letter No. E/Pers/254/ECR/Gr "D" to "C" dated 24.01.12

1. Peon, Jamadar Peon, Gestatnor Operator, Ferro Printer, Xerox Operator, Record Shorter, Choukidar (All department), Safaiwala/Jamadar Safaiwala (Only Medical department) & Hospital Attendent.

- Note:- (a) Group "D" staff of Accounts Department and Security Department are not eligible for above selection.
- (b) The designation as mentioned above in item (1) will only be treated as eligible if he fulfils the required conditions. The staff working on deputation or temporary basis is not eligible.
- (c) The staff should fulfil the required minimum service period as per notification.

This should be given wide publicity amongst the eligible staff. Application in the proper form (Format enclosed) received by the eligible staff should be sent in bunch along with forwarding letter to Ch. OS/EO Section of Personnel Branch, Dhanbad through special messenger so as to reach this office on or before 26.11.18. all the application must be individually forwarded by Senior subordinate/Branch Officer. Application received after the stipulated date will not be entertained.

PTO

All the eligible staff / volunteers will be called for to appear in the written test and who will qualify in the written test will be eligible for final assessment for empanelment.

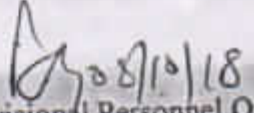
They will be posted in anywhere in the division to fill up the vacancies.

This is a selection for general post and as such there is no provision for holding continuation selection (Supplementary) for the absentees. Therefore, those will be called for the selection must appear on the date fixed for the same and they will not be given another chance.

The class IV staff in scale Rs. 5200-20200/- + GP Rs. 1800/- working in construction department and whose lien has been fixed in this division may also apply for the above selection. It may also be made clear to all the volunteers that in case of them are found not be fulfilling the eligibility as laid down above at the time of subsequent scrutiny, their candidature will be cancelled even if they are found suitable in the selection obtained qualifying marks in the written test.

Staff appointed against departmental quota to the categories of Clerk Gr- II are required to possess type writing speed of 30 word per minute in English or 25 Words per minute in Hindi within two years from the date of promotion and that their promotion will be provisional subject to acquiring the prescribed typing qualification within the stipulated period as per RBE No. 65/2000.

D.A:- Proforma as stated above.


For Sr. Divisional Personnel Officer
East Central Railway, Dhanbad.

PROFORMA

Application for the post of Office Clerk Gr-II in scale Rs. 5200-20200/- + GP Rs. 1900/- against 33 1/3 % quota.

1. Name (In block letter) :-
2. Father's Name :-
3. Designation /Station :-
4. Working under :-
5. Department :-
6. PF A/C No :-
7. Date of birth :-
8. Initial Date of Appointment :-
9. Date of acquiring Temporary Status (TS) :-
10. Date of Screening/Empanelment :-
11. Date of regular posting from the screening/Panel :-
12. Scale of pay :-
13. Rate of pay :-
14. Educational qualification :-
(If the staff has obtained additional educational qualification please attach certificate along with the copy of permission/NOC)
15. Whether SC/ST :-
(Attested copy of caste certificate to be attached)

DECLARATION

I do hereby declare that I have read conditions of eligibility circulated under Sr. DPO/DHN's letter No. No. 1/EO/Promotion/Gr "D" to "C" Dhanbad, dated 08.10.18 All the statements made in application are true complete and correct to the best of my knowledge and belief. I understand that in the event of any information given by me being found false or incorrect, my candidature will be liable to be rejected/cancelled. I also understand that my information/particulars is found/detected false or incorrect after my appointment to the post of Junior Clerk, my services will be liable to be terminated without any notice to me. I undertake to abide by all the decision taken by the Railway Administration in this connection.

I further declared that I am agreeable to be posted anywhere in Dhanbad Division and I will not ask for repatriation to my parent cadre.

Signature of the applicant

Date

Forwarded to Ch. OS/EO

Signature of supervisor/Branch Officer

Designation :-

Station :-

Date :-