

पूर्व मध्य रेल

कार्यालय
महाप्रबंधक / कार्मिक
हाजीपुर

सं०. ई / 205(A) / 0 / ई.सी.आर. / हाजीपुर (Re-engagement)

दिनांक 31.07.2018

मंडल रेल प्रबंधक (कार्मिक) / पूमरे / धनबाद,
मुगलसराय, दानापुर, सोनपुर एवं समस्तीपुर।
मुख्य कारखाना प्रबंधक / पूमरे / (पीडी) मुगलसराय,
समस्तीपुर एवं सी.आर.डब्ल्यू / हरनौत।

विषय :- Engagement of Data Entry Operators/Executive Assistants/Digital Office Assistants on contract basis against the vacant posts of Stenographers/PAs

संदर्भ :- रेलवे बोर्ड के पत्र सं०.2018/Transf.Cell/Mech/Contractual Staff दिनांक 03.07.2018

विषयगत मामलें में जारी, रेलवे बोर्ड के संदर्भित पत्र की छाया-प्रति सूचनार्थ एवं आवश्यक कार्रवाई हेतु संलग्न है।

संलग्नक : यथोक्त।

(सीरम सावर्ण)
सकाधि / एम.एण्ड.ई.
कृते महाप्रबंधक (कार्मिक) / हाजीपुर

प्रतिलिपि :- सकाधि (एम.पी.पी.), पू.म.रे / हाजीपुर। कृपया इसे नेट पर अपलोड कराने की व्यवस्था करें।


31.7.18
कृते महाप्रबंधक (कार्मिक) / हाजीपुर

पूर्व मध्य रेल

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मंडल रेल प्रबंधक (कार्मिक) / पूमरे / धनबाद,
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मुख्य कारखाना प्रबंधक / पूमरे / (पीडी) मुगलसराय,
समस्तीपुर एवं सी.आर.डब्ल्यू / हरनौत।

विषय :- Engagement of Data Entry Operators/Executive Assistants/Digital Office
Assistants on contract basis against the vacant posts of Stenographers/PAs

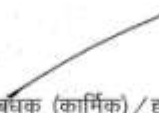
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(सीरम सावर्ण) 31.7.18
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प्रतिलिपि :- सकाधि (एम.पी.पी.), पूमरे / हाजीपुर। कृपया इसे नेट पर अपलोड कराने की
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कृते महाप्रबंधक (कार्मिक) / हाजीपुर

पुस्तक-पत्रिका, दिल्ली

06 JUL 2018



Repo

निर्देश का पत्र प्राप्ति सं. 07

No. 2018/Transf. Cell/Mech/Contractual Staff

056544

New Delhi, Dated: 03.07.2018

The General Manager, All Indian Railways/PUs, NF(C), CORE
The DG/RDSO/Lucknow, DG/NAIR
CAOs, DMW/Patiala, COFMOW/NDLS, RWP/Bela, IROAF

Sub: Engagement of Data Entry Operators/Executive Assistants/Digital Office Assistants on contract basis against the vacant posts of Stenographers/PAs
Ref: Transformation Cell letter No. 2018/Trans Cell/S&T/Contractual Staff, dated 16.03.2018

In order to mitigate problems arising out of acute shortage of Stenographers/PAs affecting efficient functioning of office, Board have approved hiring of Data Entry Operators or Executive Assistant or Digital Office Assistant against an existing vacancy of Stenographer on the same lines as engagement of staff against posts of SSEs/JEs(Works) in Construction organization by re-engagement of retired personnel or by engagement on contract basis issued vide No. 1018/Trans Cell/S&T/Contractual Staff, New Delhi, dated 16.03.2018 subject to the following:

1. General Managers will finalize the number of persons to be hired against such vacancies in consultation with PCPO & PFA after confirming that the vacancies are not earmarked for surrender or frozen as a policy.
2. The proposed remuneration shall be commensurate with general work schedule of such hired personnel.
3. The entry level of Stenographers is Level-6 i.e. same as the Junior Engineers. Accordingly, the remuneration of such hired/engaged staff may be kept at the same level as that of Junior Engineers on contract basis as circulated vide letter under reference.
4. General Managers may frame terms and conditions of such engagement on contract basis in consultation with PCPO & PFA.

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PFA
PFA

This issues with the approval of Board (MS, FC & CRB) and concurrence of Associate Finance of the Transformation Cell.

मि 0 प्र 0

सचिव

3/7/18

Chrs/Ruling

No. 2018/Transf. Cell/Mech/Contractual Staff

A.K.Chandra

(A.K.Chandra)
Executive Director (Mech)
Transformation

New Delhi, dated: 03.07.2018

Copy to
1. PFAs, All Indian Railways & Production Units
2. The ADAI (Railways), New Delhi
3. The Director of Audit, All Indian Railways

*All DRMA
1 Acc PFA/CRMS
make use of this*

Sanjeeb Kumar

(Sanjeeb Kumar)
Executive Director Accounts
Transformation Cell

Sanjeeb