

East Central Railway

Minutes of the Purchase Officers Meeting held on 04.04.2024 in the Chamber of PCMM/ECR/HJP.

The following points have been discussed during the Purchase Officers Meeting :

S.No.	Actionable Points	Action to be taken
1.	The latest IRS conditions of contract includes para on conflict of interest. All the tenders should have suitable clause in the tender document as Special conditions of Contract inviting attention of the firms. Tender document of SR may be referred to incorporate these conditions.	All Stores Officer of ECR
2.	Changing of inspection clause : For accepting the inspection clause different from the tendered clause, it may be noted that ineligible firm should not be made eligible by calling required documents from the firm. For this purpose, proper eligibility condition needs to be mentioned in the tender itself. Request for acceptance for change of Inspection Clause is not acceptable after placing the PO, except in emergencies with the approval of concerned CMMs.	All Stores Officer of ECR
3.	It has been noted that many consignees are having large quantity stock in UDM. To ensure proper inventory, the stock with the consignees beyond 2 months requirement may be considered as stock in hand and net procurement quantity may be calculated accordingly. If the UDM balances are unrealistic; the consignees may be asked to post the vouchers of already issued material if not yet posted.	All Stores Officer of ECR
4.	Railway specific item with IRS/RDSO/PU's/CORE etc. specification be purchased by only on IREPS platform as being done in other Railways.	All Stores Officer of ECR
5.	Many ALCO locomotives are still running in ECR. As per the extant orders, any procurement of ALCO locomotives items requires GM's approval. Since, almost all Railways are having surplus ALCO locomotives items, first all out effort is to be made to collect the same from those Railways before initiating any fresh purchases. All purchases of ALCO Loco item (GP 10-15) shall be done by AMM/DSL/SPJ office only. Any collection from other Railways will be arranged by them.	All Stores Officer of ECR

6.	<p>DEMU items : DEMU is presently running in service and is being maintained by SEE Division. However, it is learnt that DEMU will finally be replaced by MEMU in due course in ECR.</p> <p>Any demand for spares for DEMU (either stock or non-stock) will have quantity certification of DME/TS-I /SEE on demand.</p> <p>However, the maximum procurement of such item should be for 9 months requirement at a time.</p>	All Stores Officer of ECR
7.	If any trial order (5%) is given against RDSO/PUs restricted items, it should be stipulated in the PO that the firm should start manufacturing of the item only after type test/field trial/completion of other formalities as stipulated by source approving authority in specification/QAP.	All Stores Officer of ECR
8.	If any tender is issued for non-stock item for which stock PL exist; the item code in the tender as well as in the PO should be the PL No. of such item.	All Stores Officer of ECR
9.	The standard payment terms of 100% payment against R/Note (for stock item) and 100% payment against CRN and inspection certificate should be mentioned in the tender and in the PO to the extent possible.	All Stores Officer of ECR

This is issued with the approval of PCMM.


10/4/24
Secy to PCMM/ECR

No.ECR/PCMM/POM/23-24

Dated : 10.04.2024.

Copy to : All Stores Officer of ECR – for information and necessary action.