



EAST CENTRAL RAILWAY

No.E/Rectt/iGot/NLW/2024

Date :- 18.10.2024

**All Branch Officers,
East Central Railway,
Dhanbad.**

Subject : Completion of 04 hours of learning in iGOT digital platform as part of "National Learning Week" programme
Ref : i) Director General(HR)/Railway Board's letter No. 2024/E(Trg)/40/6 dt. 17.10.2024.
ii) This office letter No. E/Rectt/iGot/NLW/2024 dt. 16.10.2024.

Hon'ble Prime Minister will launch 'कर्मयोगी सप्ताह' – the National Learning Week (NLW) on 19.10.2024 at 10:00 hrs at Dr. Ambedkar International Centre. The NLW is a week-long learning campaign from 19.10.2024 to 25.10.2024 and is jointly organized by Deptt. of Personnel & Training (DoP&T), Capacity Building Commission(CBC) and Karmayogi Bharat (KB). A brief overview about the same is attached herewith as Annexure-A. Ministry of Railways will actively participate in the campaign.

National Learning Week is to inspire and energize civil servants towards achieving a culture of continuous learning and capacity building and will serve as a platform to realign our national service goals. The campaign is to catalyse competency building for civil servants and during the week, each employee is to uptake 04 hours of competency-linked learning on iGOT Karmayogi Platform from bucket of courses and series of webinars to be conducted on iGOT platform.

During the NLW, CBC/DoPT will host live webinars master classes on iGOT platform featuring global thought leaders as subject matter experts who will provide fresh insights into india's core development goals.

As per guidelines, all employees should complete minimum 04 hour learning Goal in the iGOT Digital Platform and also attend webinars during NLW followed the following instructions :-

- All requisite measures shall be taken to give wide publicity to the National Learning Week campaign and Railway officers & Staff shall be encouraged to log in on inauguration day and webinars.
- Encourage downloading of iGOT Mobile App by the railway employees/officials.
- To ensure that all railway officers and staff complete minimum 04 hours of learning in iGOT platform during the NLW from bucket of courses (Ann-B) and series of live workshops on iGOT platform.
- All the officials shall be encouraged to uptake the courses on Saturday (19th Oct) and Sunday (20th Oct).

Therefore, please advise and ensure that all working employees under your control to complete minimum 04 hours courses including one Common Recommended Course on the iGOT digital platform under the "National Learning Week" programme and after completion of training may please provide details of employees as attached in Annexure - D on or before 28.10.2024 positively.

DA: As above.

(Anup Kumar Sinha)

DPO-I

**for Divl. Railway Manager (P)
East Central Railway. Dhanbad**

Department :- _____

Signature of the Controlling officer/Incharge

[Signature]



EAST CENTRAL RAILWAY

No.E/Rectt/iGot/NLW/2024

Date :- 16/10.2024

**All Branch Officers,
East Central Railway,
Dhanbad.**

Sub: - Completion of 04 hours of learning in iGOT digital platform as part of "National Learning Week" programme.

Department of Personnel & Training has organized a National Learning programme from 19th to 25th October 2024. National Learning Week (NLW) is an initiative to inspire and energize civil servants towards achieving a culture of continuous learning and capacity building and will serve as a platform to realign our national service goals.

As per instructions, all employees should complete minimum 04 hour learning Goal in the iGOT Digital Platform tailored to their level and functional area. This structured learning is grouped into the following categories:

- Common Recommended Courses : All civil servants must complete at least one endorsed course such as i) **Viksit Bharat** (1h, 3m) ii) **Jan Bhagidari** (1h, 20m) iii) **Leading the Karmayogi Way**. (2h, 15m)
- CBC/DoPT recommended role-based learning: Courses curated for specific job roles focused on developing key competencies.
- Ministry-Recommended Courses: Each Ministry, as per its Annual Capacity Building Plan (ACBP), will suggest essential courses relevant to its officials. A list of courses uploaded by Ministry of Railways is attached in "Annexure – A".
- Self-selected : Officers can pursue self-selected courses to enrich their skills and contribute more effectively to their roles.

In this connection it is also stated that the Mob. No and email.Id of all working employees of Dhanbad Division have already been registered on the iGOT digital platform and they complete the 04 hours courses will be followed by following steps :- Go to the URL : <https://igotkarmayogi.gov.in/> → Click on **login button at top right side** → Click on **"Login with OTP"** → **Enter your mobile number and submit** → **Enter OTP received on your mobile and submit** → then complete the 04 hours courses under iGOT Digital Platform.

Therefore, please advice and ensure that all working employees under your control to complete minimum 04 hours courses including one Common Recommended Course on the iGOT digital platform under the "National Learning Week" programme.

DA: As above.


(Anup Kumar Sinha)

DPO-I

**for Divl. Railway Manager (P)
East Central Railway, Dhanbad**



कार्मिक एवं प्रशिक्षण विभाग
DEPARTMENT OF
PERSONNEL & TRAINING



CAPACITY
BUILDING
COMMISSION



कर्मयोगी भारत
— लोकहितं मम करणीयम् —



कर्मयोगी सप्ताह

NATIONAL LEARNING WEEK

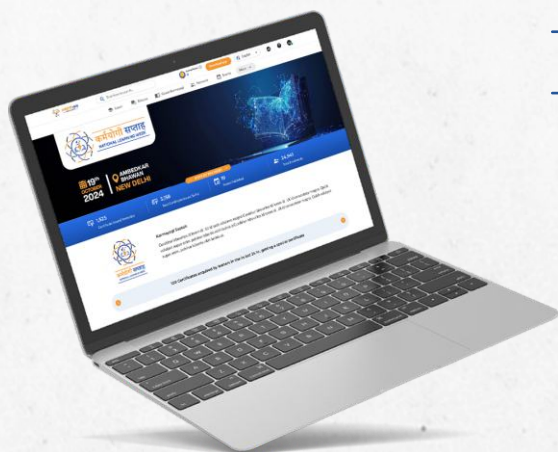


19th-25th October 2024



“The training of govt officials should nurture their potential; as well as inculcate a whole-of-government approach and the spirit of Jan Bhagidari”

— Hon'ble Prime Minister Shri Narendra Modi



Karmayogi Saptah - National Learning Week

Karmayogi Saptah - National Learning Week (NLW) is an initiative to inspire and energize civil servants towards achieving a culture of continuous learning and capacity-building, and will serve as a platform to realign our national service goals.

The week-long program aims to foster a 'One Government' vision by instilling a commitment to lifelong learning and self-improvement for over 3 million central civil servants, alongside state officials and public officers.

Objective Highlights:

- Align civil servants with national goals and service missions
- Encourage continuous capacity-building across ministries and sectors
- Build a cohesive learning ecosystem with active participation and reflection



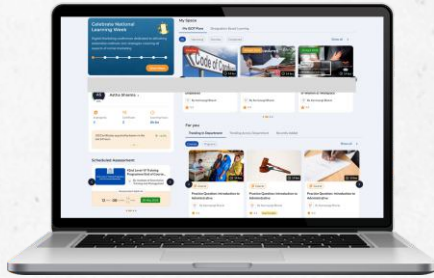
Minimum 4-Hour Learning Goal

Every participant in the Karmayogi Saptah will commit to a minimum of 4 hours of competency-linked learning over the National Learning Week (19th October – 25th October 2024).

This learning will be through various forms, such as:

- iGOT courses: Completing recommended courses on the iGOT platform
- Daily webinars: Insightful lectures and policy masterclasses
- MDO-specific programmes: Engaging in Ministry-wise learning sessions through iGOT and internal seminars

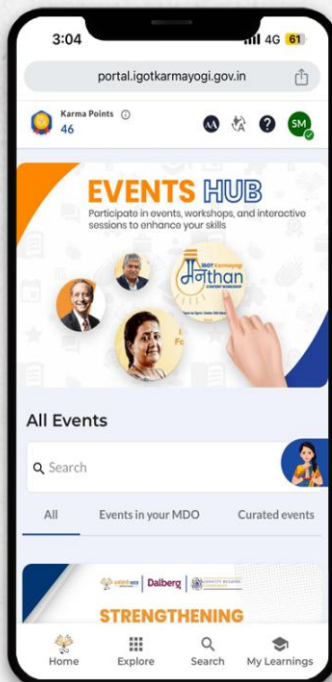
The learning objectives align with the broader goals of Mission Karmayogi, reinforcing the Chaar Sankalp of a Karmayogi: Vikasa, Garva, Kartavya and Ekata.



iGOT Courses

Karmayogis can explore an array of courses on the iGOT platform tailored to their level and functional area. This structured learning is grouped into categories:

- **Common Recommended Courses:** All civil servants must complete at least one endorsed course such as Viksit Bharat, Jan Bhagidari or Leading the Karmayogi Way.
- **CBC/DoPT recommended role-based learning:** Courses curated for specific job roles focused on developing key competencies.
- **Ministry-Recommended Courses:** Each Ministry, as per its Annual Capacity Building Plan (ACBP), will suggest essential courses relevant to its officials.
- **Self-selected:** Officers can pursue self-selected courses to enrich their skills and contribute more effectively to their roles.



Webinars

NLW will host live webinars masterclasses, featuring global thought leaders and subject-matter experts who will provide fresh insights into India's core developmental goals.

THE THEMES INCLUDE:

Indian Knowledge Systems

Infrastructure

Inspirational stories

Economy

Technology

Citizen centricity

Finance

Geopolitics

Agriculture

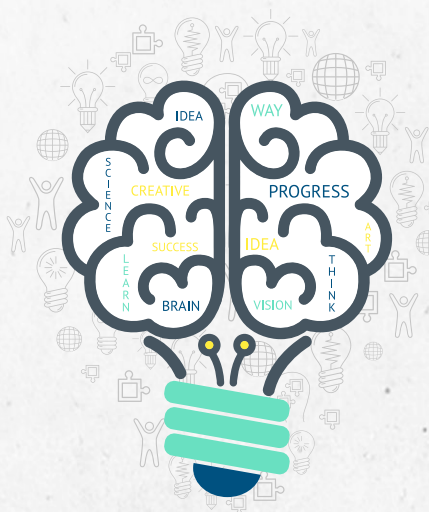
Health

Education

Climate /
Disaster Management

International Affairs

One of the days will be dedicated to the Indic framework of learning.

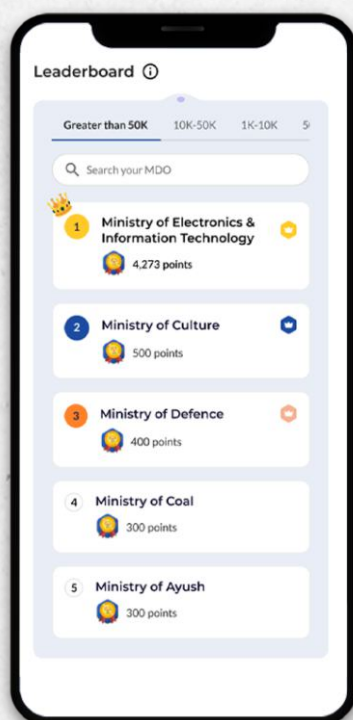


Ministries, Departments, and Organizations (MDOs) - Specific Learning Programs

MDOs are encouraged to organize internal seminars and discussions during the week. These MDO-wise events are designed to:

- Deliver ministry-specific insights on MDO's achievements and priorities
- Foster knowledge sharing and encourage cross-functional collaboration
- Encourage innovation in learning practices.

Each MDO can organize up to 4 hours of learning events within the week, culminating in recognition for high-performing ministries at the conclusion of NLW.



Leaderboard

At the closure of NLW, the top-performing Karmayogis and MDOs will be felicitated for their commitment to learning and excellence.

Recognition Categories:

- Individual Excellence: High performers based on course completion, webinar participation, and learning hours
- MDO Leadership: Ministries that lead in organizing impactful events and showcasing high engagement will be specially recognized



R Rajagopal
Director General (HR)

भारत सरकार
रेल मंत्रालय
रेलवे बोर्ड, रेल भवन
रायसीना रोड, नई दिल्ली-110001
GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
RAILWAY BOARD, RAIL BHAWAN
RAISINA ROAD, NEW DELHI-110001

D.O. No. 2024/E(Trg)/40/6

New Delhi, dt: 17.10.2024

My Dear GMs/DGs/CMDs,

Sub: कर्मयोगी सप्ताह – National Learning Week.

Hon'ble Prime Minister will launch 'कर्मयोगी सप्ताह – the National Learning Week (NLW)' on 19.10.2024 at 10:00 hrs at Dr. Ambedkar International Centre. The NLW is a week-long learning campaign from 19.10.2024 to 25.10.2024 and is jointly organized by Deptt. of Personnel and Training (DoP&T), Capacity Building Commission (CBC) and Karmayogi Bharat (KB). A brief overview about the same is attached herewith as Annexure-A. Ministry of Railways will actively participate in the campaign.

2. National Learning Week is to inspire and energize civil servants towards achieving a culture of continuous learning and capacity building and will serve as a platform to realign our national service goals. **The campaign is to catalyse competency building for civil servants and during the week, each employee is to uptake 4 hours of competency-linked learning on iGOT Karmayogi Platform** from bucket of courses and series of webinars to be conducted on iGOT platform. Details of iGOT courses recommended for various categories of officials are attached as Annexure-B.

3. During the NLW, CBC/DoPT will host live webinars master classes on iGoT platform featuring global thought leaders and subject matter experts who will provide fresh insights into India's core development goals. The theme includes a variety of topics including Indian Knowledge System, Inspirational Stories, Technology, Finance, Agriculture, Education, Infrastructure, Economy Citizen Centricity, Health etc. Additionally, Railway CTIs shall also be conducting insightful webinars and workshops on various railway centric topics. Details of webinars and workshops to be conducted by IR CTIs along with SOPs are attached as Annexure-C.

4. All the railway MDOs/NPCSCB Cells shall be directed to follow the following action plan on their respective railway unit :

- All requisite measures shall be taken to give wide publicity to the National Learning Week campaign on IR and railway officers & staff shall be encouraged to log in on inauguration day and webinars.
- 100% onboarding of railway officers and staff on iGOT Karmayogi Platform.
- Encourage downloading of iGOT Mobile App by the railway personnels.

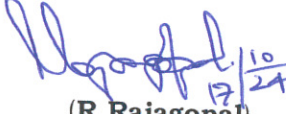
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- d) Guidelines shall be issued to ensure that all railway officers and staff complete minimum 4 hours of learning on iGOT platform during the NLW from bucket of courses (Ann-B) and series of live workshops on iGOT platform.
- e) All the officials shall be encouraged to uptake the courses on Saturday (19th Oct) and Sunday (20th Oct).

5. I request you to extend necessary support to the campaign to make it a grand success on IR. **An Action Taken Report on MDO's activities shall be shared post the NLW by 30.10.2024 in mail at npcscb.rb@gmail.com.**

With best wishes,

Yours sincerely,


(R Rajagopal)

To,

- 1) All The General Managers/CAOs, All Zonal Railways/PUs/CORE/WPO/COFMOW.
- 2) The Director Generals/Director, All CTIs/RDSO
- 3) The CMDs/MS, All Railway PSUs.

Karmayogi Saptah - National Learning Week

While the Government of India's National Programme for Civil Services Capacity Building (NPCSCB) - Mission Karmayogi has made substantial progress, a National Learning Week (NLW) will elevate the capacity building journey for everyone. Hon'ble Prime Minister's initiatives for all probationary officer-trainees i.e 'Aarambh' at Kevadia, Gujarat, as well as the continuous three-day learning program for all civil servants in Gujarat are exemplary examples of such learning campaign models. Once institutionalized, mega L&D campaigns can help foster a culture of life-long learning.

Realizing this, the Department of Personnel and Training (DoPT), Capacity Building Commission (CBC) and Karmayogi Bharat (KB) are collaboratively organizing the National Learning Week under Mission Karmayogi from 19th October 2024 to 25th October 2024. The Learning Week will be the largest event of its kind providing fresh impetus towards individual and organizational capacity development for 3 million+ central civil servants. Participation in the learning week will also be open to 22 million+ state civil servants and 5 million+ officials in Urban Local Bodies (ULBs). NLW aims to create a "One Government" message, align everyone with national goals, in addition to stimulating renewed commitment to learning and development.

Duration and Learning Goal

NLW is planned to be launched by the Hon'ble Prime Minister on 19th October 2024, and will be broadcasted to all civil service official across the country. The learning week will be dedicated to learning through various forms of engagement and conclude with recognition to individual participants and Ministries, Departments, and Organizations (MDOs). During it, each Karmayogi will commit to achieving a **target of at least 4 hours of competency-linked (a)synchronous learning**, through various formats of engagement.

Formats of Engagement

1. Individual Role-Based Learning through already activated online courses on iGoT:

- 2 – 3 common courses recommended by CBC/KB/DoPT
- 3 - 4 courses recommended by Ministries or through Annual Capacity Building Plans (ACBP)
- 2 - 3 courses recommended by CBC/KB/DoPT from list of courses by level
- Any other course that the individual wants to do on IGOT

Course catalogues will be developed based on competencies, sectors, tenure and role, on IGOT.

2. Lectures / Policy Masterclass (Webinars):

These will be focused on national priorities, citizen centricity, emerging technology and international scenario. These sessions will provide insights from globally renowned experts, innovators, thought leaders, and development practitioners, on themes such as finance, technology, health, international affairs, economy, management best practices, strategic

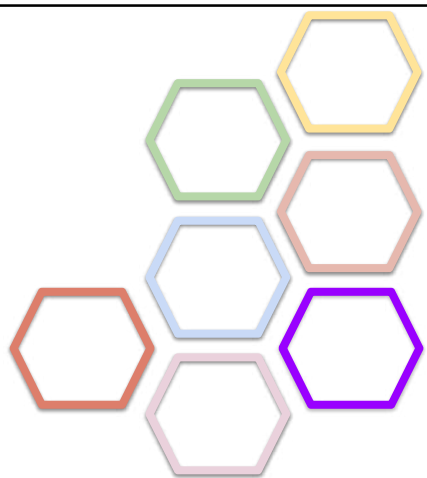
orientation, Indic knowledge systems, pride in our heritage and others. Speakers will include persons who are motivational, have practical knowledge, are eminent in the field and have been closely related with the country. Through the week we will request eminent persons to deliver hour long webinars in the forms of lectures, masterclasses, and interviews. These sessions will be streamed on the iGOT Karmayogi platform, making it accessible to all civil service officers across the country.

- 3. MDO-specific learning programmes:** The core aim of this will be to deliver information about the MDO, discuss achievement of national priorities, share knowledge in their relevant domain areas, and to give fresh impetus and direction to learning innovation. The MDO-wise event may be on one of the days or spread across a few days of the NLW.

Karmayogi Leaderboard Recognition

To recognize the effort put into learning & development, Karmayogi leaders will be felicitated at the individual and Ministry level after the learning week is over. Top 5 or 10 leaders may be awarded a special honor-roll certificate bearing the PM's signature.

Annexure-B



COURSE RECOMMENDATION LIST FOR NLW 2024

OCTOBER 2024

Course Recommendations for officers in SAG and above (Functional)

#	Course Name	Duration	Provider	Platform	Hindi Version Required
1	Public Policy and the VUCA World	2 hr 7 min	Indian Institute of Public Administration	i-GOT	
2	Digital Personal Data Protection Act, 2023: An Overview	1 hr 12 mins	Karmayogi Bharat	i-GOT	
3	Public Policy Writing	2 hr 45 mins	Indian School of Public Policy	i-GOT	
4	Gen AI for Everyone	2 hrs 49 mins	Fractal	i-GOT	
5	Data Storytelling	2 hrs 49 mins	Fractal	i-GOT	
6	Introduction to Emerging Technologies	2 hr 20 mins	Wadhvani Foundation	i-GOT	
7	Finance for Non-finance professionals (FNFP)	55 mins	NSE Academy Ltd	i-GOT	
8	Public - Private Partnership	1 hr 50 mins	ISB Hyderabad	i-GOT	
9	Jan Bhagidari Program (English)	1 hr 20 mins	Illumine Knowledge Resources	i-GOT	
10	Jan Bhagidari Program (Hindi)	1 hr 20 mins	Illumine Knowledge Resources	i-GOT	Complete
11	ChatGPT and Generative AI tools for Government Officials	1 hr	Wadhvani Foundation	i-GOT	
12	Delegation of power in day-to-day Administration	1 hr 25 mins	ISTM	i-GOT	
13	Mission Karmayogi	1 hr	Karmayogi Bharat	i-GOT	
14	Viksit Bharat	1 hr	Niti Aayog	i-GOT	
15	Cyber Security	2 hr 56 min	UpGrad	i-GOT	
16	Design Thinking	1 hr 55 min	Capacity Building Commission	i-GOT	
17	Fundamentals of Program and Project Management	9 hr 5 min	Quality Council of India	i-GOT	
18	Leading the Karmayogi Way	2 hr 15 min	Totally Aligned Organization	i-GOT	

Course Recommendations for officers in SAG and above (Behavioral)

#	Course Name	Duration	Provider	Platform	Hindi Version Required
1	Speaking Effectively	5 hrs 14 mins	Harappa Education	i-GOT	
2	Structuring Problems	2 hrs 37 mins	Harappa Education	i-GOT	
3	Purpose-Driven Leadership	1 hr 55 mins	ISB Hyderabad	i-GOT	
4	Human Decision Making and its Biases	2 hrs 18 mins	Fractal	i-GOT	
5	Structured Approach to Problem Solving	3 hrs 8 mins	Fractal	i-GOT	
6	Team Building	1 hr 25 mins	DoPT	i-GOT	
7	Effective Techniques To Manage Stress	2 hr 6 mins	The Art of Living	i-GOT	
8	Critical Thinking	1 hr 51 mins	ISB Hyderabad	i-GOT	
9	Workplace Wellbeing	1 hr 2 mins	Harappa Education	i-GOT	
10	Managing and Leading Teams	1 hr 40 mins	ISB Hyderabad	i-GOT	
11	Negotiation	3 hr 45 mins	ISB Hyderabad	i-GOT	
12	Communication for Citizen-Centricity	1 hr 35 mins	DoPT	i-GOT	
13	Meditation -Principles and Practices	49 mins	National Academy of Defence Production (NADP) Nagpur	i-GOT	
14	Communication for Citizen - Centricity	1 hr 35 min	DoPT	i-GOT	
15	Overview of gender sensitization	1 hr 31 mins	Department of Posts	i-GOT	
16	POSH	1 hr 51 min	ISTM	i-GOT	Complete
17	Gender Sensitization Part 1	1 hr 15 min	ISTM	i-GOT	
18	Gender Sensitization Part 2	50 min	ISTM	i-GOT	

Course Recommendations for officers in SG/JAG upto SAG above (Functional)

#	Course Name	Duration	Provider	Platform	Hindi Version Required
1	Public Policy and the VUCA World	2 hr 7 min	Indian Institute of Public Administration	i-GOT	
2	Digital Personal Data Protection Act, 2023: An Overview	1 hr 12 mins	Karmayogi Bharat	i-GOT	
3	Public Policy Writing	2 hr 45 mins	Indian School of Public Policy	i-GOT	
4	Gen AI for Everyone	2 hrs 49 mins	Fractal	i-GOT	
6	Introduction to Emerging Technologies	2 hr 20 mins	Wadhvani Foundation	i-GOT	
7	Finance for Non-finance professionals (FNFP)	55 mins	NSE Academy Ltd	i-GOT	
9	Jan Bhagidari Program (English)	1 hr 20 mins	Illumine Knowledge Resources	i-GOT	
10	Jan Bhagidari Program (Hindi)	1 hr 20 mins	Illumine Knowledge Resources	i-GOT	Complete
11	ChatGPT and Generative AI tools for Government Officials	1 hr	Wadhvani Foundation	i-GOT	
12	Mission Karmayogi	1 hr	Karmayogi Bharat	i-GOT	
13	Viksit Bharat	1 hr	Niti Aayog	i-GOT	
14	Cyber Security	2 hr 56 min	UpGrad	i-GOT	
15	Design Thinking	1 hr 55 min	Capacity Building Commission	i-GOT	
16	Leading the Karmayogi Way	2 hr 15 min	Totally Aligned Organization	i-GOT	
17	Preparation for Cabinet Notes	5 hr 10 min	ISTM	i-GOT	

Course Recommendations for officers in SG/JAG upto SAG above (Behavioral)

#	Course Name	Duration	Provider	Platform	Hindi Version Required
1	Responsible Data Management	1 hr 58 mins	DataDotOrg	i-GOT	
2	Jan Bhagidari Program (English)	1 hr 20 mins	Illumine Knowledge Resources	i-GOT	
3	Jan Bhagidari Program (Hindi)	1 hr 20 mins	Illumine Knowledge Resources	i-GOT	
4	Viksit Bharat	1 hr	Niti Aayog	i-GOT	
5	POSH	1 hr 25 mins	ISTM	i-GOT	Complete
6	Noting And Drafting	2 hr 6 mins	ISTM	i-GOT	
7	Gen AI for Everyone	2 hr 49 mins	Fractal	i-GOT	
8	Introduction to Emerging Technology	2 hr 20 mins	Capacity Building Commission	i-GOT	
9	Stress Management	1 hr 54 mins	Indian Institute of Public Administrations	i-GOT	
10	Basics of Communications	1 hr 10 mins	IIMC	i-GOT	
11	Yoga : Pranayama	36 mins	Morarji Desai National Institute of Yoga	i-GOT	
12	Digital Literacy	2 hr 6 mins	BSNL	i-GOT	
13	Meditation -Principles and Practices	49 mins	National Academy of Defence Production (NADP) Nagpur	i-GOT	
14	Cyber Security	2 hr 56 min	UpGrad	i-GOT	
15	ChatGPT and Generative AI tools for Government Officials	1 hr	Wadhvani Foundation	i-GOT	
16	Finance for Non-Finance Professionals (FNFP)	55 min	NSE Academy	i-GOT	
17	Public - Private Partnership	1 hr 50 mins	ISB Hyderabad	i-GOT	

Course Recommendations for officers & staff in group B and upto SS (Functional)

#	Course Name	Duration	Provider	Platform	Hindi Version Required
1	Digital Personal Data Protection Act, 2023: An Overview	1 hr 12 mins	Karmayogi Bharat	i-GOT	
2	Public Policy Writing	2 hr 45 mins	Indian School of Public Policy	i-GOT	
3	Gen AI for Everyone	2 hrs 49 mins	Fractal	i-GOT	
4	Introduction to Emerging Technologies	2 hr 20 mins	Wadhvani Foundation	i-GOT	
5	Finance for Non-finance professionals (FNFP)	55 mins	NSE Academy Ltd	i-GOT	
6	Jan Bhagidari Program (English)	1 hr 20 mins	Illumine Knowledge Resources	i-GOT	
7	Jan Bhagidari Program (Hindi)	1 hr 20 mins	Illumine Knowledge Resources	i-GOT	Complete
8	ChatGPT and Generative AI tools for Government Officials	1 hr	Wadhvani Foundation	i-GOT	
9	Mission Karmayogi	1 hr	Karmayogi Bharat	i-GOT	
10	Viksit Bharat	1 hr	Niti Aayog	i-GOT	
11	Cyber Security	2 hr 56 min	UpGrad	i-GOT	
12	Design Thinking	1 hr 55 min	Capacity Building Commission	i-GOT	
13	Fundamentals of Program and Project Management	9 hr 5 min	Quality Council of India	i-GOT	
14	Leading the Karmayogi Way	2 hr 15 min	Totally Aligned Organization	i-GOT	

Course Recommendations for officers & staff in group B and upto SS (Behavioral)

#	Course Name	Duration	Provider	Platform	Hindi Version Required
1	Responsible Data Management	1 hr 58 mins	DataDotOrg	i-GOT	
2	Jan Bhagidari Program (English)	1 hr 20 mins	Illumine Knowledge Resources	i-GOT	
3	Jan Bhagidari Program (Hindi)	1 hr 20 mins	Illumine Knowledge Resources	i-GOT	Complete
4	Viksit Bharat	1 hr	Niti Aayog	i-GOT	
5	POSH	1 hr 25 mins	ISTM	i-GOT	Complete
6	Noting And Drafting	2 hr 6 mins	ISTM	i-GOT	
7	Gen AI for Everyone	2 hr 49 mins	Fractal	i-GOT	
8	Introduction to Emerging Technology	2 hr 20 mins	Capacity Building Commission	i-GOT	
9	Stress Management	1 hr 54 mins	Indian Institute of Public Administration	i-GOT	
10	Basics of Communications	1 hr 10 mins	IIMC	i-GOT	
11	Yoga : Pranayama	36 mins	Morarji Desai National Institute of Yoga	i-GOT	
12	Digital Literacy	2 hr 6 mins	BSNL	i-GOT	
13	Meditation -Principles and Practices	49 mins	National Academy of Defence Production (NADP) Nagpur	i-GOT	
14	Cyber Security Basics	2 hr 22 min	Microsoft	i-GOT	
15	Training Module on Swachata Hi Seva	20 min	Ministry of Housing and Urban Affairs	iGOT	Complete

Course Recommendations for staff in group C and others

#	Course Name	Duration	Provider	Platform	Hindi Version Required
1	नींद की प्रक्रिया, नींद की कमी से हानि और योग की भूमिका	58 min	Sashastra Seema Bal (SSB)	iGOT	
2	स्वस्थ जीवन कैसे जिएं	1 hr 18 min	Sashastra Seema Bal (SSB)	iGOT	
3	Jan Bhagidari Program (Hindi)	1 hr 20 min	Illumine Knowledge Resources	iGOT	Complete
4	सामान्य योग अभ्यासक्रम	54 min	Morarji Desai National Institute of Yoga (MDNIY)	iGOT	
5	Mess Etiquettes and Table Manners	45 min	Sashastra Seema Bal (SSB)	iGOT	
6	Leave Rules (Hindi)	45 min	Institute of Secretariat Training and Management	iGOT	
7	आरक्षण नीति - नौकरी में आरक्षण	2 hr 55 min	Institute of Secretariat Training and Management	iGOT	
8	Multi Tasking Karmayogi - Prarambh	3 hr 40 min	Department of Posts	iGOT	
9	Cyber Security Basics	2 hr 22 min	Microsoft	iGOT	
10	Meditation - Principles and Practices	49 min	National Academy of Defence Production	iGOT	
11	Training Module on Swachata Hi Seva	20 min	Ministry of Housing and Urban Affairs	iGOT	Complete
12	Basic Computer Course for New Entrants	36 min 41 sec	Sashastra Seema Bal (SSB)	iGOT	

Course Recommendations for all

#	Course Name	Duration	Provider	Platform	Hindi Version Required
1	स्वस्थ जीवन कैसे जिएं	1 hr 18 min	Sashastra Seema Bal (SSB)	i-GOT	
2	Basics of Communication	1 hr 10 mins	Indian Institute of Mass Communication (IIMC)	i-GOT	
3	Responsible Data Management	1 hr 58 mins	DataDotOrg	i-GOT	
5	फंडामेंटल्स ऑफ़ कंप्यूटर सिस्टम्स एंड इन्टरनेट टेक्नोलॉजीज	2 hr 11 mins	National Institute of Electronics and Information Technology - NIELIT (formerly DOEACC Society)	i-GOT	
6	Fundamentals of Computer Systems and Internet Technologies	2 hr 17 mins	National Institute of Electronics and Information Technology - NIELIT (formerly DOEACC Society)	i-GOT	
7	Office Procedure - Updated	2 hr 17 mins	Institute of Secretariat Training and Management	i-GOT	
8	Mission Karmayogi Guidelines	1 hr 30 mins	Institute of Secretariat Training and Management	i-GOT	
9	Overview of gender sensitization	1 hr 31 mins	Department of Posts	i-GOT	
10	कंप्यूटर से सम्बंधित स्वास्थ्य समस्याएँ	1 hr 35 mins	Sashastra Seema Bal (SSB)	i-GOT	
11	Jan Bhagidari Program (English)	1 hr 20 mins	Illumine Knowledge Resources	i-GOT	
12	Jan Bhagidari Program (Hindi)	1 hr 20 mins	Illumine Knowledge Resources	i-GOT	
13	Mission Karmayogi	1 hr	Karmayogi Bharat	i-GOT	
14	Viksit Bharat	1 hr	Niti Aayog	i-GOT	
15	POSH	1 hr 25 mins	DoPT	i-GOT	Complete
16	Yoga : Pranayama	36 mins	Morarji Desai National Institute of Yoga	i-GOT	
17	Stress Management	25 min	DoPT	i-GOT	
18	Leading the Karmayogi Way	2 hr 15 min	Totally Aligned Organization	i-GOT	

Railway Course Recommendations for all

#	Course Name	Duration	Provider	Platform	Hindi Version Required
1	Conduct Rules	55m 28s	National Academy of Indian Railways (NAIR)	iGOT	
2	Project Management	41m 12s	National Academy of Indian Railways (NAIR)	iGOT	
3	Overview of Passes and PTO	28m 20s	National Academy of Indian Railways (NAIR)	iGOT	
4	The Rail Karmayogi Program	6h 41m	Indian Railways Institute of Transport Management (IRITM)	iGOT	
5	Absolute Block System	46m 55s	Indian Railways Institute of Transport Management (IRITM)	iGOT	
6	Classification of Station	43m 30s	Indian Railways Institute of Transport Management (IRITM)	iGOT	
7	Improving Passenger Experience	1h 21m	Indian Railways Institute of Transport Management (IRITM)	iGOT	
8	Railways Act Essentials (Part I)	1h 20m	Jagjivan Ram Railway Protection Academy (JRRPF)	iGOT	

Webinars & Workshops to be conducted by IR CTIs
during National Learning Week

Webinars :

Date	Time	Rly CTI	Topics
21.10.2024	1100-1300	IRITM	Redefining passenger experience: Era of Vande Bharat Express
	1500-1730	NAIR	Management of Tenders & Contracts in Public Procurement- Part I
22.10.2024	1500-1730	NAIR	Management of Tenders & Contracts in Public Procurement- Part II
	1100-1300	IRIEEN	Green Energy
	1430-1630	IRIMEE	Improving Reliability on New Age Rolling Stock in IR
23.10.2024	1500-1730	NAIR	Management of Tenders & Contracts in Public Procurement- Part III
	1100-1300	IRIFM	Accounting Reforms on IR – Origin, Need & Analysis.
24.10.2024	1100-1300	NAIR	अनुवाद में सृजनशीलता
	1130-1330	NAIR	KBI Air Break System on Vande Bharat Trains
	1530-1730	NAIR	Depot Management
	1600-1800	NAIR	Change Management – Elimination of Line Boxes in BRC Division
25.10.2024	1100-1300	IRICEN	Policy Guidelines on QAP for Steel/Steel composite bridge girders
	1500-1730	NAIR	Practical Approach to Personal Cyber Security
	1430-1630	JR RPF	Relevance of New Criminal Laws on Railways Security

Workshop :

Date	Time	Rly CTI	Topics
23.10.2024	0900-1700	IRISET	Fast tracking Kavach works on IR

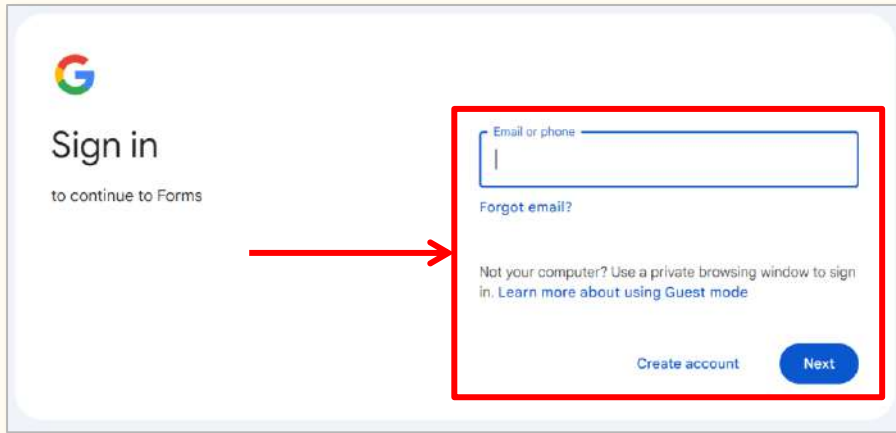
Modalities :

- 1) Links for MDOs conducted webinars will be made available on iGOT Karmayogi Platform under 'Event' tab. Officers/Staff shall enroll themselves for the same.
- 2) Detailed SOPs for CTIs for creating webinar events on iGOT platform is attached as Appendix-I. CTIs shall ensure needful.
- 3) Detailed SOPs for physical workshop are also attached as Appendix-II for needful by CTIs.
- 4) Duration of all webinars/workshops will also be counted as Learning Period.



How to create webinar events on iGOT for NLW, 2024

NLW, 2024 के लिए iGOT पर वेबिनार इवेंट कैसे बनाएं



- Go to the following URL:
<https://forms.gle/ADfyuaRhaEa1Ykwf9>
- Sign-in using Google/Gmail account to fill the form

-
- निम्नलिखित URL पर जाएँ:
<https://forms.gle/ADfyuaRhaEa1Ykwf9>
 - फॉर्म भरने के लिए Google/Gmail खाते का उपयोग करके Sign-in करें

Hosting virtual event on iGOT during NLW, 2024

- Please provide the following details to host a virtual event / webinar / session on the iGOT Karmayogi platform during the "कर्मयोगी सप्ताह – National Learning Week 2024".
- Please submit 1 response for 1 virtual event. Submit another response for another event
- The details need to be submitted at-least 48-hours prior to the scheduled time of the virtual event.

 Switch account

 Draft saved

The name and photo associated with your Google account will be recorded when you upload files and submit this form. Your email is not part of your response.

* Indicates required question

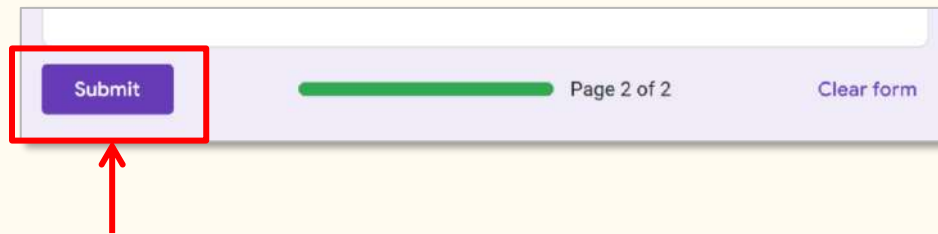
Name of the Ministry and Department *

Amit Kumar

Name & designation of the Coordinator / SPOC *

- Fill all the required details in the Form at-least 48-hours prior to the scheduled time of the virtual event.

- इवेंट के निर्धारित समय से कम से कम 48 घंटे पहले फॉर्म में सभी आवश्यक विवरण भरें।



Submit

Page 2 of 2

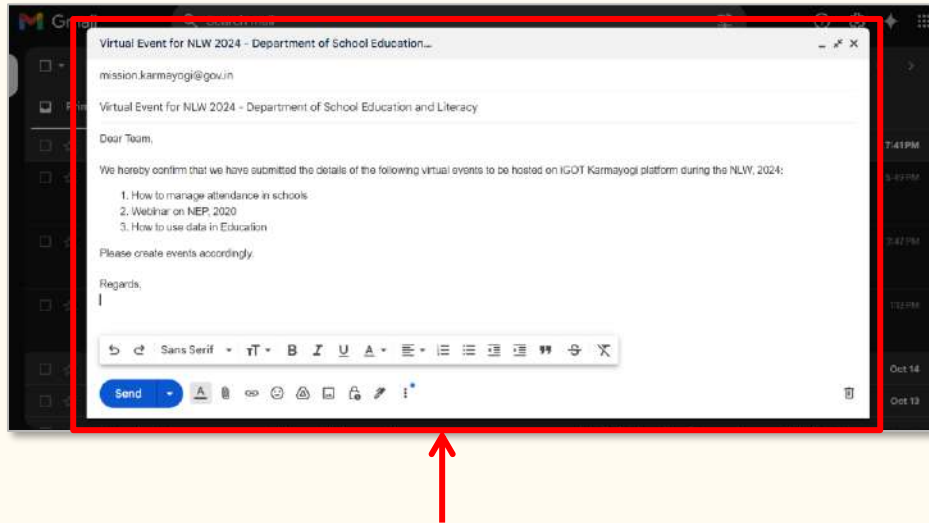
Clear form

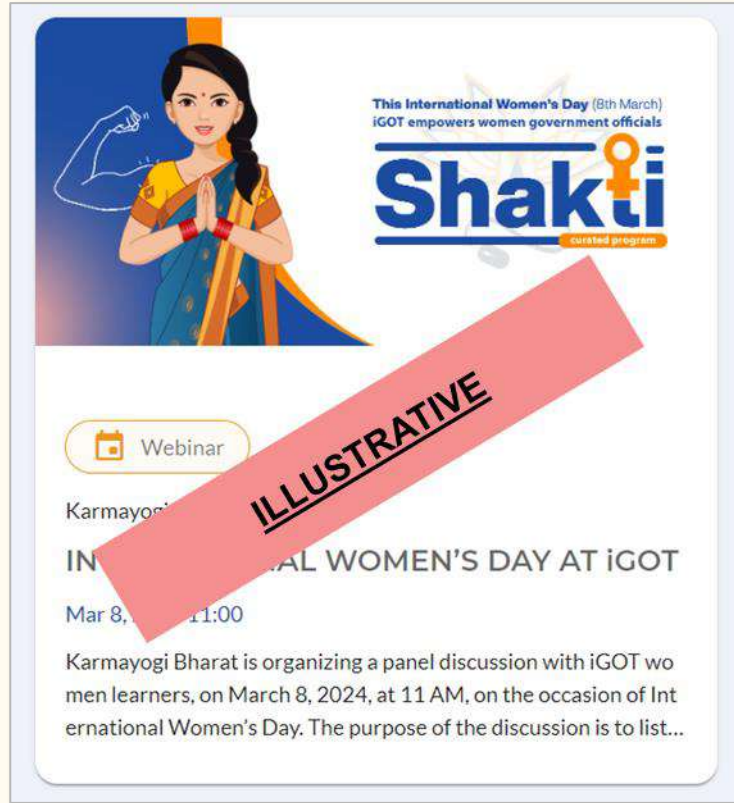
- After providing all the details, please click on “Submit”
- Please submit 1 response for 1 virtual event. Submit another response for another event

-
- सभी विवरण प्रदान करने के बाद, कृपया “Submit” पर क्लिक करें
 - कृपया 1 वर्चुअल इवेंट के लिए 1 बार फॉर्म सबमिट करें। किसी अन्य ईवेंट के लिए फिर से फॉर्म भर के सबमिट करें

- Please send a confirmation on the following email-ID regarding submission of the form: mission.karmayogi@gov.in
- Subject line of the email should be: "Virtual Event for NLW 2024 - << name of the ministry / department >>"

-
- कृपया फॉर्म सबमिट करने के बाद, निम्नलिखित ईमेल-आईडी पर पुष्टि भेजें: mission.karmayogi@gov.in
 - ईमेल का विषय होना चाहिए : "Virtual Event for NLW 2024 - << name of the ministry / department >>"



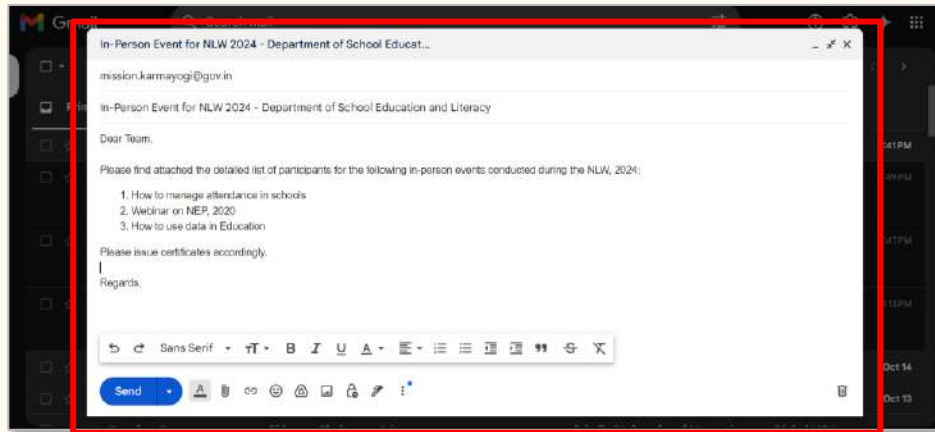


- After submission of the details, you will receive the details of the events on iGOT Karmayogi platform along with the relevant links
-
- फॉर्म भर के सबमिट करने के बाद, आपको लिंक के साथ iGOT Karmayogi प्लेटफॉर्म पर वेबिनार इवेंट का विवरण प्राप्त होगा



How to get certificates for in-person events during NLW, 2024

NLW, 2024 के दौरान व्यक्तिगत इवेंट के प्रमाणपत्र कैसे प्राप्त करें



- Send the filled spreadsheet to the following email address:
mission.karmayogi@gov.in
 - Subject line of the email should be:
"In-person Event for NLW 2024 - << *name of the ministry / department* >>"
-
- भरी हुई स्प्रेडशीट निम्नलिखित ईमेल पर भेजें:
mission.karmayogi@gov.in
 - ईमेल का विषय होना चाहिए : "In-person Event for NLW 2024 - << *name of the ministry / department* >>"



- After providing all the details, certificates will be issued to the participants as per the details
 - Please Note: Participants who are not registered on iGOT through the provided email, will **NOT** be issued the certificates
-
- सभी विवरण प्रदान करने के बाद, विवरण के अनुसार प्रतिभागियों को प्रमाण पत्र जारी किए जाएंगे
 - कृपया ध्यान दें: जो प्रतिभागी दिए गए ईमेल के माध्यम से iGOT पर पंजीकृत नहीं हैं, उन्हें प्रमाणपत्र जारी **नहीं** किए जाएंगे