

**East Central Railway**  
**Office Order No : GAZ/37/2024**

The following looking after arrangement is made with the approval of GM/ECR :-

S/N	Name (S/Shri)	Present Posting	Transferred/ Posted as	Remarks
1	N.K. Singh	Asstt. Estate Officer (PC 01EC8P001)	-----	Detailed to look after the duties of the post of Efficiency Officer in addition to his own for a period of 06 months or till posting of regular incumbent, whichever is earlier.

- Charge relinquishing/assumption report may please be sent to Dy. CPO/Gaz as well as concerned Bill Unit in due course. The position of handing over/taking over of CUG SIM card as well as Metal Pass(if any) should also be mentioned in charge assumption/relinquishing report.
- The officer should ensure that his/her e-office ID associated with the handed over/relinquished post is de-mapped by Admin of e-office of the concerned department of the same should be endorsed in the charge relinquishing/handing over report.
- Position of Railway quarters may be dealt as per extant rules.

**SPO/Gaz**  
**For General Manager(P)/HJP**

**Copy to information & necessary action to :-**

- Secy. to GM/ECR – for kind information of GM.
- Dy.Secy. to AGM/ECR– for kind information of AGM.
- Secy. to PCPO/ECR/HJP – for kind information of PCPO.
- PCME/ECR, CAO/Con/N & S/ECR/MHX.
- All PHOD's/CHOD's/ECR, CAO/GLP.
- SDGM/ECR/HJP, PFA/ECR/HJP, CPO(A)/ECR & DGM(G)/HJP.
- All DRMs/ECR, All Sr.DPOs/ECR, All Sr.DMEs/ECR, & All Sr.DFMs/ECR.
- CWM/PD/MGS, WS/SPJ & CRW/HRT, APO/Bill/ECR/HJP.
- Asstt. Secy./Conf/ECR/HJP. Sr.Audit Officer/ECR/HJP.
- Officers concerned & General Secy/ECROA/ECRPOA/HJP.
- APO/MPP/ECR/HJP- For uploading on WEBSITE.